

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Monday, July 10, 2023

**Monday, July 10, 2023
Regular Board Meeting
Mayfield City School District
Baker Administration Building
Irene P. Kay Board Room
1101 S.O.M. Center Road
Mayfield Heights, OH 44124-2006
5:30 P.M.**

1. OPENING ITEMS

**A. ROLL CALL - Mr. Ron Fornaro, Ms. Jolene Greve, Mr. Al Hess, Mr. Jimmy Teresi
ABSENT - Ms. Sue Groszek,**

2. PLEDGE OF ALLEGIANCE/HONORS --

A. PLEDGE OF ALLEGIANCE:

3. COMMUNITY COMMUNICATIONS

A. COMMUNITY COMMUNICATIONS:

0169.1 PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of total public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five (5) minutes until the total time of thirty (30) minutes is used. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section of the agenda for public participation shall be indicated.

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Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than five (5) school/working days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Residents, groups of residents, or staff members having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- G. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; or
 - 5. waive these rules.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Broadcasting and Taping of Board Meetings

Photographic and electronic audio and video broadcasting and recording devices may be used at regular and special Board meetings legally open to the public according to the following guidelines:

- A. Photographing, broadcasting, and recording meetings are permitted only when all parties involved have been informed that cameras, broadcasting, and/or recording devices are being used.
- B. Persons operating cameras, broadcasting, and/or recording devices must do so with a minimum of disruption to those present at the meeting. Specifically, the view between Board members and the audience must not be obstructed, interviews must not be conducted during the meeting and no commentary is to be given in a manner that distracts Board members or the audience.
- C. The Board has the right to halt any recording that interrupts or disturbs the meeting.
- D. The Board may make the necessary arrangements to make audio recordings of all regular meetings and any special meetings.

B. REQUEST TO PROVIDE A PUBLIC COMMENT FORM & INSTRUCTIONS

INSTRUCTIONS:

- *The form must be completed by the person requesting to make public comment.*
- *Please print legibly in the space provided below.*
- *Illegible or incomplete forms WILL be discarded.*
- *Once completed, please provide proof of residency to the person stationed at the table and then place in the designated receptacle face down. You will be called upon by the Board President in the order in which received, time permitting.*
- *Forms received after the 5:30pm meeting start time (roll call) WILL NOT be accepted.*

NAME: _____

ADDRESS: _____

AGENDA ITEM: _____

GROUP AFFILIATION (if applicable) _____

File Attachments

[2023-07-10_Public Participation Form.pdf \(568 KB\)](#)

4. PRESIDENT'S ANNOUNCEMENTS

A. PRESIDENT'S ANNOUNCEMENTS:

The Board of Education would like to remind the general public and audience present this evening that our agenda is received in advance of the meeting and reviewed by each board member. Specific questions related to agenda items are often handled in advance of meetings with the Administration if they are clarifying in nature and intent. Any concerns regarding the support for or against an agenda item will always be conducted during the public meeting. This statement is being offered as a point of clarification regarding the operational aspects of our board meetings and the various items being presented for our consideration.

5. SUPERINTENDENT'S ANNOUNCEMENTS

A. SUPERINTENDENT'S ANNOUNCEMENTS:

6. BOARD MEMBER COMMITTEE REPORTS

A. BOARD MEMBER COMMITTEE REPORTS:

1. Student Learning and Academic Excellence - Close the achievement gap and improve student performance. Includes the Career Technical Education Consortium and the Superintendent's Advisory Committee on Innovative Education.

Board Member Presiding Chair: Jimmy Teresi

Board Member: Jolene Greve

2. Fiscal Stewardship and Operations – Create the infrastructure and efficient/effective operations that support the vision of the district through reallocation and allocation of resources to teaching and learning. Includes the Tax Incentive Review Council (TIRC) and the Mayfield City School District Safety Committee.

Board Member Presiding Chair: Ron Fornaro

Board Member: Al Hess

3. Community Relations and Family Partnerships – Create partnerships and strategic alliances to promote and support the vision of the district. Includes the Citizen's Action Committee and the Mayfield Schools Foundation.

Board Member Presiding Chair: Jolene Greve

Board Member: Ron Fornaro

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4. Growing Leadership, Talent and Professional Capacity – Build leadership capacity at all levels required to support the district vision, mission, and goals. Includes the Federal & State Legislative Liaison and the OSBA delegate and alternate.

Board Member Presiding Chair: Al Hess

Board Member: Jimmy Teresi

7. SUPERINTENDENT'S CONSENT AGENDA

Board Action: 2023-113

A. CERTIFIED ADMINISTRATOR - RE-EMPLOYMENT

The Superintendent recommends approval of the following personnel item for the 2023-24 school years as presented by the Director of Human Resources.

Denise Cirino – Director of Pupil Services, resigned her position due to retirement effective July 31, 2023, and the Superintendent recommends she be re-employed into the same position as Director of Pupil Services pursuant to ORC 3307.353, effective August 2, 2023 for the 2023/2024 school year and be given a one-year (260 day per year) administrative contract with an annual salary of \$127,215.00, (Step 2) and with all the emoluments and entitlements contained in the administrative compensation schedule.

B. CERTIFIED ADMINISTRATORS - RESIGNATION & APPOINTMENT

The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources.

1.) **Alexandra Ciccone** - Will resign her position as Special Education Coordinator/Preschool Principal, effective July 31, 2023.

It is recommended that **Alexandra Ciccone** be approved as Elementary Principal of Millridge effective August 1, 2023, for the 2023/2024 school year and be given a three-year (205 day per year) administrative contract with an annual salary of \$119,535, (step 7) and with all the emoluments and entitlements contained in the administrative compensation schedule.

C. CERTIFIED ADMINISTRATOR - TRANSITION DAYS - MS. ALEXANDRA CICCONE

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The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources.

The Mayfield Board of Education recommends the approval for five (5) transition days to Ms. Alexandra Ciccone, to be utilized between July 1, 2023 and July 31, 2023.

Compensation for Ms. Ciccone will be at her per diem rate, determined consistent with her new Elementary Principal at Millridge (205 day) contract.

D. CERTIFIED ADMINISTRATOR - TRANSITION DAYS - MR. CRAIG CAROFF

The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources.

The Mayfield Board of Education recommends the approval for five (5) transition days to Mr. Craig Caroff, to be utilized between July 1, 2023 and July 31, 2023. Compensation for Mr. Caroff will be at his per diem rate, determined consistent with his current Elementary Principal (205 day) contract.

E. ADDENDUM #1 - CLASSIFIED - APPOINTMENTS

The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources.

Jenna Zeolla – Secretary @ High School, effective 8/15, 2023, 8 hrs per day @ Step 0 \$18.42 per hour.

F. ADDENDUM #1 - CLASSIFIED FALL COACH

The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources.

NAME	SUPPLEMENTAL	RATE
Justin Arnold	Cross Country/Head Coach - BOYS	\$3,119.00
Antonio Mangelluzzi	Football/9th. Gr. Head Coach	\$4,980.00
Mary O'Reilly	Volleyball/Asst Coach	\$4,024.00
Niki Spencer	Tennis/Asst V-JV Coach - GIRLS	\$3,823.00
Charles Steimle	Football/Asst V-JV Coach - 50%	\$3,521.50

Motion & Voting

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

8. TREASURER'S REPORT

Board Action: 2023-114

A. FINANCIAL STATEMENTS FOR JUNE 30, 2023--ATTS. #1, 2, 3, 4, 5, 6, & 7

It is recommended that the Mayfield Board of Education approve the following financial reports for the month ending June 30, 2023. Atts. #1, 2, 3, 4, 5, 6, & 7

The financial statements include: The Cash Position Summary, Cash Position Detail, Account Summary Trial Balance, Appropriation Summary Report, Revenue Receipt Report for all funds, Temporary Annual Supplemental Appropriation Certificate, and the Vendor Payment Fiscal Summary Report.

File Attachments

[July 10, 2023 Regular Meeting Att. #1.pdf \(230 KB\)](#)

[July 10, 2023 Regular Meeting Att. #2.pdf \(1,436 KB\)](#)

[July 10, 2023 Regular Meeting Att. #3.pdf \(734 KB\)](#)

[July 10, 2023 Regular Meeting Att. #4.pdf \(659 KB\)](#)

[July 10, 2023 Regular Meeting Att. #5.pdf \(1,585 KB\)](#)

[July 10, 2023 Regular Meeting Att. #6.pdf \(48 KB\)](#)

[July 10, 2023 Regular Meeting Att. #7.pdf \(2,163 KB\)](#)

Motion & Voting

Motion by Ron Fornaro, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

Board Action: 2023-115

B. FINANCIAL TRANSACTIONS

It is recommended that the Mayfield Board of Education approve the following financial transactions.

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RET OF ADVANCES FROM 2022-23

ACCOUNT	FUND NAME	Description	Amount
499-2339-057420-922-00000000-000-00-925	MISC STATE-PARENT MENTOR-2023	FY23 EOY_RET OF ADV_PRNT MENTR 23	2,215.92
507-2297-057420-922-00000000-000-00-925	ARP-ESSER FUNDS - FY2022	FY23 EOY_RET OF ADV_ARP ESSER	105,332.38
507-2298-057420-922-00000000-000-00-925	ESSER II FUNDS - FY2022	FY23 EOY_RET OF ADV_ESSER II	288,484.40
516-2295-057420-922-00000000-000-00-925	ARP-IDEA PART B	FY23 EOY_RET OF ADV_ARP IDEA	14,631.27
516-2384-057420-922-00000000-000-00-925	TITLE 6B-2023	FY23 EOY_RET OF ADV_TITLE 6B 23	108,539.43
524-2385-057420-922-00000000-000-00-925	PERKINS-PERKN-2023	FY23 EOY_RET OF ADV_PERKINS 23	20,845.18
572-2387-057420-922-00000000-000-00-925	TITLE I-TA-2023	FY23 EOY_RET OF ADV_TITLE I 23	24,381.53
584-2399-057420-922-00000000-000-00-925	MISC. FED - TITLE-IV 2023	FY23 EOY_RET OF ADV_TITLE IV 23	679.24
587-2390-057420-922-00000000-000-00-925	PRE-K DISA-PRE-K-2023	FY23 EOY_RET OF ADV_ESCE 23	25,424.31
590-2391-057420-922-00000000-000-00-925	TITLE II-A-T-IIA-2023	FY23 EOY_RET OF ADV_TITLE II-A 23	31,064.95
001-0000-035220-000-00000000-000-00-000	GEN_FND-GENERAL	FY23 EOY_RET OF ADVANCE	621,598.61

Motion & Voting

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

9. OTHER TREASURER'S BUSINESS

Board Action: 2023-116

A. MINUTES -- THE REGULAR BOARD MEETING OF JUNE 28, 2023 --ATT. #8

It is recommended that the Board approve the Minutes of the Regular Board Meeting of June 28, 2023--Att. #8.

File Attachments

[June 28, 2023 Regular Meeting Att. #8.pdf \(976 KB\)](#)

Motion & Voting

Motion by Jolene Greve, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

Board Action: 2023-117

B. CONSTRUCTION MANAGER AT RISK -- ATT. #9

It is recommended that the Mayfield Board of Education approve Att. #9, Amendment #29 to its Construction Manager at Risk contract with Whitehouse Construction Company for the District's renovation program in an amount not to exceed \$1,471,593.27 and a total contract sum of \$35,877,781.36.

File Attachments

[July 10, 2023 Regular Meeting Att. #9.pdf \(155 KB\)](#)

Motion & Voting

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

Board Action: 2023-118

C. ADDENDUM #1 - 2023-2024 CELL PHONE STIPENDS - ADDENDUM #1, ATT. #1

It is recommended that the Mayfield Board of Education approve the employee cell phone stipends for the 2023-2024 school year as found in Addendum #1, Att. #1.

File Attachments

[July 10, 2023 Regular Meeting Addendum #1, Att. #1.pdf \(116 KB\)](#)

Motion & Voting

Motion by Ron Fornaro, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

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Board Action: 2023-119

D. ADDENDUM #1 - 2023-24 CHROMEBOOK REPAIR FEES - ADDENDUM #1, ATT. #2

It is recommended that the Mayfield Board of Education approve the 2023-24 Chromebook repair fees that are assessed after the first district paid repair has been used with further details found in Addendum #1, Att. #2.

Item	2022-23	+/-	2023-24
Broken Screen	119.00	(20.00)	99.00
Broken Keyboard	99.00	0.00	99.00
Headphone Jack	79.00	0.00	79.00
New Motherboard	169.00	0.00	169.00
Battery Replacement	99.00	0.00	99.00
Charging Port	79.00	0.00	79.00
Trackpad	79.00	0.00	79.00
Device Replacement	309.00	(33.00)	276.00
Other Repairs	79.00	0.00	79.00
Hinge	0.00	79.00	79.00
Bezel	0.00	79.00	79.00
Top Cover	0.00	79.00	79.00

File Attachments

[July 10, 2023 Regular Meeting Addendum #1, Att. #2.pdf \(694 KB\)](#)

Motion & Voting

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

10. OTHER BOARD BUSINESS

Board Action: 2023-120

A. AGREEMENT FOR THE PROVISION OF SCHOOL RESOURCE OFFICER BY THE VILLAGE OF GATES MILLS - ATT. #10

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It is recommended that the Mayfield Board of Education approve an agreement by and between the District and the Village of Gates Mills to provide School Resource Officer Services with specific details as found in Att. #10.

File Attachments

[July 10, 2023 Regular Meeting Att. #10.pdf \(299 KB\)](#)

Motion & Voting

Motion by Jolene Greve, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

Board Action: 2023-121

B. ADDENDUM #1 - CERTIFIED & CLASSIFIED SUBSTITUTE RATE CHANGES

It is recommended that the Mayfield Board of Education increase the certified and classified substitute rates listed below, for the period August 24, 2023 to June 6, 2024, and will be funded using one-time Federal ESSER funds. The administration will continue to evaluate whether a permanent substitute rate adjustment is warranted and make a recommendation for consideration accordingly.

CERTIFIED/TEACHER	Current	Change	Proposed
Mayfield	\$100.00	\$10.00	\$110.00

Increase by \$10/day, using ESSER funds thru 2023-24, and then re-evaluate for 2024-25

CLASSIFIED/SUPPORT	Current	Change	Proposed
Paraprofessional	12.00	1.00	13.00
Secretaries	12.00	1.00	13.00
Bus Driver	17.00	1.00	18.00
Bus Monitor	10.00	1.00	11.00
Custodians	13.50	1.00	14.50
Food Service Employees	10.00	1.00	11.00
Food Service Managers	11.00	1.00	12.00
Exempt Secretarial	13.50	1.00	14.50

Increase by \$1/ hour, using ESSER funds thru 2023-24, and then re-evaluate for 2024-25

Motion & Voting

Motion by Ron Fornaro, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

Board Action: 2023-122

C. ADDENDUM #1 - SUBSTITUTE BUS DRIVER RATE FOR FORMER MAYFIELD CITY SCHOOL DISTRICT BUS DRIVERS

The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources.

Approval of a substitute bus driver rate for those former Mayfield City School District bus drivers pursuant to the following conditions:

- Eligibility is limited to former Mayfield City School District Employees who have worked as bus drivers for Mayfield City School District.
- For those former Mayfield City School District bus drivers, the substitute bus driver hourly rate will be the same step on the current Bus Driver's Rate Schedule that the employee occupied at the time of separation of employment.
- This substitute bus driver provision will be effective August 24, 2023 and then automatically expire at the end of the 2023-24 school year and the substitute bus driver rate will return to the one in effect prior to this action.

Motion & Voting

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

11. ADJOURNMENT:

Board Action: 2023-122

A. ADJOURNMENT:

Request approval to adjourn meeting at 5:38pm.

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Motion & Voting

Motion by James Teresi, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Al Hess, James Teresi

Date Approved: _____

Signed: _____

Ms. Sue Groszek, President

Attest: _____

Mr. Scott Snyder, Treasurer